



Policy Analyst Crest Advisory

About the role

The role involves undertaking and leading research and analysis to produce fresh, cutting-edge policy insight across Crest's Strategy and Insight work.

The role will be varied and cover all aspects of crime and justice: you may be asked to analyse crime statistics or interrogate and interpret performance data to understand key trends across different criminal justice agencies in local areas; to write comprehensive briefings on topical issues related to criminal justice policy; to monitor developments in the media and summarise the key developments; or compile high-level reports communicating complex information to non-expert audiences. Our work seeks to find the right balance between rigorous analysis, good policy design and the broader political context. In short, we want to provide clients with evidence-based ideas that politicians and officials can implement in the real world.

Who we are looking for

We are keen to see applications from a range of backgrounds, for example from government, business, the charitable sector or academia.

We are particularly interested in hearing from people:

- With skills in quantitative analysis. Even if you do not do data analysis yourself, we need you to have a basic comfort with numbers
- Who specialise in crime and justice policy e.g. in policing, prisons, or probation, or in social justice - for example homelessness, mental health or other issues closely linked to criminal justice. We are looking for somebody keen to learn and pick up new subject matter too
- With experience of, or interest in, producing detailed policy analysis and original ideas of the sort produced by think-tanks, management consultancies, government departments and charities
- Who are looking for an opportunity to develop their skills within a growing company and want to make a difference by helping to create safer and stronger communities

Main Purpose and Scope

- Carry out high quality analysis in service of projects undertaken on behalf of clients and ensure the analysis is presented in a compelling way



- Use analysis to produce fresh, cutting-edge insight, both for projects and as part of wider Crest thought leadership efforts
- Work to ensure that Crest is seen as an organisation with the highest standards of analytical rigour and policy insight
- Build partnership and alliances with academics, think tanks and other like-minded organisations

Position in Organisation

Reports to: Strategy and Insight Manager

Responsible for: analysis and research across the organisation

Budget responsibilities: as delegated by clients

Duties and Key Responsibilities

- Manage projects / workstreams in the delivery of strategy and insight products, which achieve impact and enhance Crest's reputation for excellence
- Design and conduct high quality analysis in the service of projects across the team and for wider thought leadership efforts
- Support the Head of Strategy and Insight in identifying and developing thought leadership opportunities for Crest
- Ensure the team is up to date with the most recent policy/analytical/research literature
- Quality assuring content produced for clients and / or as part of wider thought leadership efforts
- Develop new policy / analytical insights, which help cement Crest's position as the country's leading specialists on criminal justice policy
- Ensure appropriate recording of activities in line with Crest Advisory processes
- Ensure that events and projects are delivered on time and to budget
- Share information as appropriate to team in a timely manner

The post-holder may be asked to complete tasks not listed above but which are within the scope of the role.

General Responsibilities

- Commitment to equal opportunities
- Cooperation with health and safety policies
- Adhere to confidentiality requirements
- Commitment to CREST's company values
- Collaborate with and behave respectfully towards colleagues



Salary

A competitive salary will be paid dependent upon skills and experience, ranging between £24,000 and £32,000 (pro-rata).

Hours

You will work from our London office, 40 hours per week, full-time; a part-time arrangement can be considered

Benefits

Benefits include 25 days holiday per annum, pro-rata, plus 8 public holidays, participation in the pension scheme which is a minimum of 3%, flexible working is available to all employees, subject to availability; other benefits include season ticket loans for transport, childcare vouchers and “cycle to work” scheme.

How to Apply

Please send your CV and a one page covering letter to contact@crestadvisory.com stating clearly which role you are applying for and why.

The deadline for applications is ***Monday 15 October***

Please indicate in your letter whether you are interested in a full-time or part-time position.

If you wish to enquire about the role informally, please call 020 3542 8993 and one of our team members will be happy to discuss this with you.